

***Unnatural Causes* documentary screenings**

Facilitator checklist

Before your screening

- Call or e-mail to schedule a screening for your group.
 - Contact: Steffie Duginske, Healthy Haywood Coordinator at 452-6675 or e-mail sduginske@haywoodnc.net (please try e-mail first)
- Publicize the free screening with your group. We suggest that you build your screening into an existing, regularly scheduled event (such as an adult Sunday School class, a staff meeting, or a book club) to maximize participation.
- Arrange to come by the Haywood County Health Department to check out your copy of the documentary in the days before your event.
- Pick up copies of the toolkit items: (Until I get back from leave, please make copies from the documents attached in e-mail. You can also bring a copy of what you need and someone within the Health Education Department can make copies for you at the Health Dept.)
 - sample script and discussion questions for before and after the screening
 - feedback forms for audience members
 - volunteer opportunities flyer to give to participants
 - Facilitator Event Form to turn in when you return the DVD

At your screening:

- Welcome audience members and introduce yourself (if there are new members in your group.)
- Let people know the flow or agenda for the meeting. We suggest you let participants know which segment you'll be watching, how long it is, and how much time will be allowed for discussion after the film.
- Read the sample opening script (2-3 minutes) *Please practice beforehand.*
- Watch the film!
- Facilitate a discussion with your group using the sample questions provided.
- Pass out the feedback forms and ask participants to return them to you before they leave.
- Pass out the volunteer opportunities flyer and thank people for coming.

After the screening:

- Please return the DVD, the feedback forms, and the facilitator event form to Steffie Duginske as soon as possible (within 3 days of your screening.)